

## Instructions

1. Priority Mail small flat rate box is required when shipping at flat rate.
2. Verify that all information populated in the form is correct.
3. Commercial senders: if known enter the 6 digit HS tariff number, which must be based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization. "Country of Origin" means the country where the goods originated – e.g., were produced / manufactured or assembled.
4. Place your label so it does not wrap around the edge of package.
5. Adhere your label to the package. A self-adhesive label is recommended. If tape or glue is used, DO NOT TAPE OVER BARCODE. Be sure edges are secure.
6. To mail: International packages may NOT be placed in a USPS collection box. Please present to a retail associate in U.S. Postal Service retail outlet, hand to your letter carrier at the time of mail delivery or schedule a carrier pickup.
7. Item must be mailed on the mailing date selected.
8. The shipping label is unique and can be used only once.

## Online Label Record

### Customs Barcode Number:

Print Date:

Ship Date:

Weight:

Priority Mail

International Postage:

Total:

**From:**

**To:**